

FLINT HILLS TECHNICAL COLLEGE

Associate of Applied Science, Business Technology

Total Credits: 61-62

Fall

Course #	Course Title	Credits
BUS 113	Business Accounting	3
BUS 131	Computer Applications*	3
BUS 134	Leadership Development*	3
BUS 135	Introduction to Business*	3
BUS 150	Personal Finance*	3
	Total	15

Spring

Course #	Course Title	Credits
BUS 133	Office Procedures	3
BUS 136	Outlook	2
BUS 139	Internship I	3
BUS 212	Business Communications*	3
BUS 222	Computerized Accounting	2
SP 100	Public Speaking*	3
	Total	16

Fall

Course #	Course Title	Credits
BUS 217	Management*	3
BUS 218	Business Law	3
BUS 237	Internship II	3
EG 103	English Composition I*	3
	Choose one Behavioral Science Course	
PY 100	Introduction to Psychology*	3
SO 100	Introduction to Sociology*	3
	Total	15

Spring

Course #	Course Title	Credits
BUS 242	Entrepreneurship	3
BUS 245	Marketing*	3
	Elective (See below)	2-3
BUS 219	Financial Accounting*	3
BUS 227	PowerPoint Advanced App. MOS Certification	2
BUS 229	Database Management	3
BUS 238*	Internship III (substitute BUS242)	3
BUS 243	Excel for MOS Certification	2
BUS 244	Word for MOS Certification	2
	Choose one Science Course	
CH125/126	Chemistry I and Chemistry I Lab*	3/2
BI 101/BI 101	General Biology and General Biology Lab*	3/1
PS 150/151	Physical Science and Physical Science Lab*	3/2
	Choose one Mathematics Course	
MA 108	Essentials Math*	3
MA 110	College Algebra*	3
	Total	15-17

*[Kansas Systemwide General Education](#)